

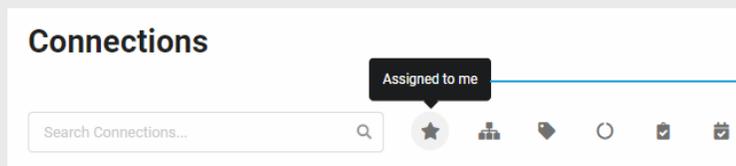
TPRM by ThirdPartyTrust

COMPLETING INTERNAL SURVEYS

Step by step guide for Internal Business Owners

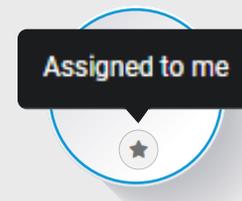
01. LOCATE THE "FILTER" SECTION

on the Connections page.



APPLYING THIS FILTER WILL SHOW YOU ALL YOUR ASSIGNED VENDORS. ✓

02. SELECT THE "ASSIGNED TO ME" ICON



03. SELECT YOUR VENDOR

from the list of vendors assigned to you.

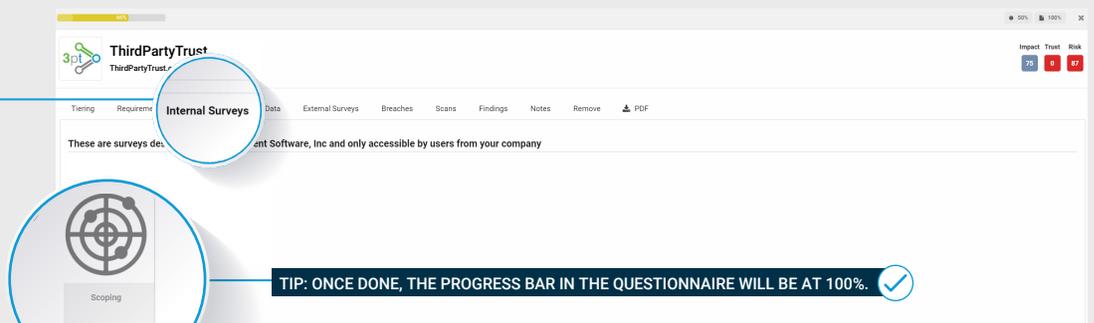
Company	Impact Score	Trust Score	Risk Score	Departments	Labels	Requirements	Due Date	Lifecycle Status
[Company Icon]	50	41	54	Customer Ser... Financial	Cloud Tier 1	66% Tier 1	✓ Fulfilled	✓ Validated
[Company Icon]	82	43	69	DevOps	Cloud GDPR Tier 1	11% Tier 1 91% GDPR	Apr 24, 2021	Gathering information



TIP: LOOK FOR YOUR VENDOR BY DOMAIN (E.G.: THIRDPARTYTRUST.COM). ✓

04. GO TO THE "INTERNAL SURVEY'S" TAB

once you click on the vendor.



TIP: ONCE DONE, THE PROGRESS BAR IN THE QUESTIONNAIRE WILL BE AT 100%. ✓

05. OPEN THE INTERNAL SURVEY AND START ANSWERING THE QUESTIONS!